Student Applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Plans Post High School: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Cell Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

To evidence student achievement of the 6 CBICC identified worker’s traits, a Central PA Institute of Science and Technology student must complete the following:

**Work Ethic: (Complete at least 3)**

1. Achieve (0) illegal absences, less than (5) legal absences, and no more than (2) tardies per semester.

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*Signature of Attendance Administrator Date*

1. Obtain signatures from the program area instructor, school counselor, and school administrator certifying you have successfully completed the assignments and required competencies on time for a full semester

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*CPI Program Area Instructor Signature Date*

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*CPI School Counselor Signature Date*

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*CPI School Administrator Signature Date*

3. Work a Cooperative Education job related to your CPI program area, a part time job, participate in a school related, after school extracurricular activity, or COMMUNITY SERVICE for a minimum of 15 hours per week while maintaining an average of 85% or better for a semester.

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*Supervisor Signature/Date*

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*Organization & Position Held*

1. Earn an annual GPA of 85% or higher in your chosen technical area and an 83% or higher in your academic classes by the completion of the 3rd Quarter.

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*CPI Administrative or School Counselor Signature Date*

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*Sending School Counselor Signature Date*

**Tactfulness/manners:**

1. Achieve (0) disciplinary infractions for entire semester at both the sending school and CPI. ***For seniors: First three quarters***

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*Sending School Principal/Administrative Signature Date*

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*CPI Administrative Signature Date*

**Team Work:**

1. Participate in (3) team related activities and submit a one-page reflection attesting to team leadership qualities, and have teacher endorse.

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*Faculty/Coach Signature/Date Activity*

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Faculty/Coach Signature/Date Activity

1. Participation in club, sport, or extra-curricular activity (including participation in volunteer community organizations) and have advisor/coach provide written endorsement for team-centric mindset.

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*Advisor/Coach Signature/Date Activity*

**Communication**

1. Maintain a leadership position in your program area, club, volunteer community organization, or extracurricular activity and write a 250-word reflection on your group leadership. Have an advisor attest to your team leadership skills.

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*Advisor Signature/Date Club/Activity*

1. Be a presenter in a group project of a presentation at least (5) minutes in length and include testimony from teacher including their signature and name of presentation/project.

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1. Complete a mock interview with the CPI School Counselor or other designated representative with testimony from panel attesting to effectiveness.

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*School Counselor Signature Date*

1. Sign off on student’s ability to clearly, succinctly, effectively, and appropriately communicate ideas.

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**Critical thinking/problem solving:**

1. Create a slide show presentation describing a problem scenario in your program area, sharing how you used critical thinking and problem solving skills in response to problem, and be prepared to field questions from exit interview panel.

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*Faculty/Coach Signature/Date Class/Project*

**Understanding supervision/World of work:**

1. Complete a minimum of 10 HRS of job shadowing or internship experience with local business or submit satisfactory evaluation criteria from current employer (must have been employed for a minimum of 3-4 months).

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*Supervisor Signature Date*

1. Meet at least one of the following criteria: (a) obtain at least two industry credentials; (b) earn college credits while at CPI; and/or (c) develop a portfolio related to your chosen program area that can be used as part of your post-secondary field of study/area of employment.

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CPI Program Area Instructor Signature Date

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CPI School Counselor Signature Date

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1. Complete exit interview with panel of community members/industry representatives and score a passing grade (those students who do not score a passing grade will be given one opportunity to retry).

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Supervisor Signature: Date