

The Temple Center for Professional Development in CTE is pleased to launch a peer-mentoring program to support new CTE teachers pursuing certification. This pilot program matches seasoned CTE teachers with a small group of new CTE teachers in the same occupational area. This program is a regional strategy to build CTE teacher capacity across the eastern region, create a professional learning community of practice to provide ongoing support of new CTE teachers, and leverage the knowledge and expertise of veteran CTE teachers eager to give back to the field.

The responsibilities outlined below serve as a guide to CTE teacher mentors participating in this program. Mentors will receive compensation at a flat rate of \$700 to support a small group of new CTE teachers in the spring 2022 semester.

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#### **Provide Technical and Classroom Management Support**

- Lead 3-4 one-hour virtual sessions with small group of new CTE teachers throughout the semester and share ideas and resources to support new teachers troubleshoot issues related to transition from industry to classroom, and navigate the school environment and classroom dynamics;
- Share resources and strategies to support new teachers with IEPs, manage CTSO's, OAC, and complete required documentations;
- Participate in meetings and/or trainings during the semester with Temple personnel;
- Assist new teachers reflect on their pedagogy and their role as CTE teachers;
- Share strategies and techniques to improve technical skills attainment and NOCTI scores;
- Facilitate discussion and share, tools, techniques on differentiated teaching strategies supporting learning outcomes for ALL students as defined in Perkins V legislation;
- Share best practices and strategies for lesson planning, integrating Reading, Language Arts and Mathematics in a lesson;
- Conduct each virtual meeting using the template provided and document key takeaways;
- Refer new teachers to CTE director of certification to address specific issues pertaining to the CTE certification process.

#### **Provide Emotional Support**

- Commit to supporting a diverse and inclusive CTE peer-mentoring environment;
- Share strategies and best practices for managing stress, integrating work/family life, addressing disciplinary issues, parent-teacher relationships, difficult student behavior, etc.
- Serve as a sounding board, trustworthy peer and provide guidance to new CTE teachers, aligned with Temple CTE Center practices and state regulations;
- Participate in ongoing reflective practice make adjustments/recommendations as required to improve the quality of peer-mentoring support;
- Contribute to building a community of practice and a network of veteran CTE teachers to support new CTE teachers completing certification.

#### **Provide support with Field-based Competency-based Teacher Education**

- Provide subject matter expertise and leverage resources through Temple CTE Center and online tools to expand content and pedagogical knowledge to support new CTE teachers;
- Refer questions pertaining to OCA completion, portfolio, CTE certification and course assignments to FRAs and director of CTE certification;

- Work with Field Resource Associates (FRA) to assist CTE teachers in attaining continuous uninterrupted progress towards the required levels of teacher certification;
- Notify the director of CTE certification with student questions related to course registration, performance assessments, transcript review, course transfers and clearances, etc.
- Facilitate self-reflection with new CTE teachers during virtual meetings, and provide feedback to the Center on new teacher experiences, and opportunities for improvement;

**Professionalism and Ethics**

- Interact appropriately and professionally with Temple CTE students, faculty, office staff and administration (timeliness, attendance, attire, attitudes);
- Adhere to Temple University policies, federal and state school law, and district and building policies;
- Serve as subject matter expert in occupational area and provide mentoring support to a small group of new CTE teachers in the certification process;
- Maintain confidentiality as mandated by The Family Educational Rights and Privacy Act (FERPA);
- Work closely with Temple CTE Center team to promote the success of all new CTE teachers in the peer-mentoring program;
- Submit virtual meeting form following each meeting with new CTE teacher mentees.

Your signature indicates you have read and understood the duties outlined above, and you agree to serve in this capacity for the remainder of the Spring 22 semester.

Peer Mentor Name (please print) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Temple CTE Center Staff (name) \_\_\_\_\_ Date \_\_\_\_\_

Temple CTE Center Staff (signature) \_\_\_\_\_ Date \_\_\_\_\_